

Month End Review



Progress Check

How would you describe or rate your commitment to your priorities throughout the month?

What projects or priority activities were you able to complete and what projects or important tasks remain outstanding?

On a scale from 1 to 5, with 1 being very **unsatisfied** and 5 being very **satisfied**, how would you rate your progress for the month? Why?

Activity Analysis

Which activity(s) produced the most progress or best result?

What activity(s) will you eliminate or adjust?

What activity(s) do you need to improve or increase in the next month?


Next Month's Plan

My Top 3 Priorities for the Month Are:

- 1.
- 2.
- 3.

My Theme or Inspiration for the Month Will Be:

This Plan will Move Me Closer to Meeting or Exceeding *at least* One of My Annual Goals By:

 This Month I'm Celebrating My Victory In:
By:
On (day & time):